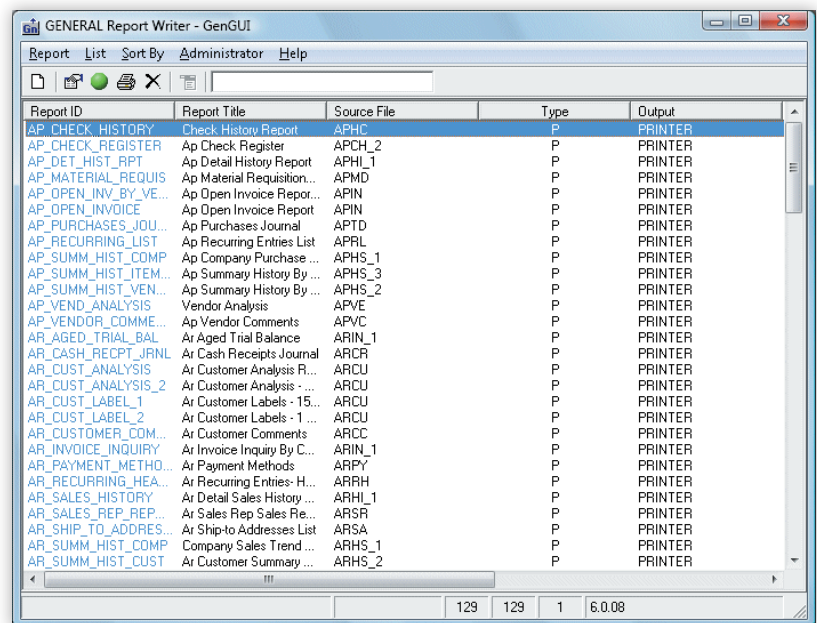


## General Report Writer

Generate timely, meaningful reports quickly and easily with this powerful OPEN SYSTEMS® Accounting Software (OSAS®) report-writing system. You can perform sort, select, format, subtotal, and process control functions by using keywords, the building blocks that enable GENERAL Report Writer to create sophisticated reports. With full access to all your data files, GENERAL Report Writer can help you sort and analyze your information in almost unlimited ways. You'll be able to gain control of your data to assess and analyze all aspects of your business. Combine and sort information from any of your OSAS applications into unique reports and compare the information.

Create reports quickly using the graphical drag-and-drop report designer on Windows workstations, or use the LIST and PROMPT modes on non-Windows workstations. You can create an instant report with LIST and highlight any file names, field names, or keywords using full-screen pick and point; your report is printed or displayed immediately. Use the PROMPT mode to recall, modify, or copy reports easily.

Built-in flexibility allows you to create custom reports easily; define your own formats using custom headers and footers. Add any number of data fields in any order and sort on any field or combination of fields. You can also adjust field spacing, stack multiple lines of output, or adjust page dimensions.



Report ID	Report Title	Source File	Type	Output
AP_CHECK_HISTORY	Check History Report	APHC	P	PRINTER
AP_CHECK_REGISTER	Ap Check Register	APCH_2	P	PRINTER
AP_DET_HIST_RPT	Ap Detail History Report	APHI_1	P	PRINTER
AP_MATERIAL_REQUIS	Ap Material Requisition...	APMD	P	PRINTER
AP_OPEN_INV_BY_VE...	Ap Open Invoice Report...	APIN	P	PRINTER
AP_OPEN_INVOICE	Ap Open Invoice Report	APIN	P	PRINTER
AP_PURCHASES_JOU...	Ap Purchases Journal	APTD	P	PRINTER
AP_RECURRING_LIST	Ap Recurring Entries List	APRL	P	PRINTER
AP_SUMM_HIST_COMP	Ap Company Purchase ...	APHS_1	P	PRINTER
AP_SUMM_HIST_ITEM...	Ap Summary History By ...	APHS_3	P	PRINTER
AP_SUMM_HIST_VEN...	Ap Summary History By ...	APHS_2	P	PRINTER
AP_VEND_ANALYSIS	Vendor Analysis	APVE	P	PRINTER
AP_VENDOR_COMME...	Ap Vendor Comments	APVC	P	PRINTER
AR_AGED_TRIAL_BAL	Ar Aged Trial Balance	ARIN_1	P	PRINTER
AR_CASH_RECPT_JRNL	Ar Cash Receipts Journal	ARCR	P	PRINTER
AR_CUST_ANALYSIS	Ar Customer Analysis R...	ARCU	P	PRINTER
AR_CUST_ANALYSIS_2	Ar Customer Analysis - ...	ARCU	P	PRINTER
AR_CUST_LABEL_1	Ar Customer Labels - 15...	ARCU	P	PRINTER
AR_CUST_LABEL_2	Ar Customer Labels - 1 ...	ARCU	P	PRINTER
AR_CUSTOMER_COM...	Ar Customer Comments	ARCC	P	PRINTER
AR_INVOICE_INQUIRY	Ar Invoice Inquiry By C...	ARIN_1	P	PRINTER
AR_PAYMENT_METHO...	Ar Payment Methods	ARPY	P	PRINTER
AR_RECURRING_HEA...	Ar Recurring Entries: H...	ARRH	P	PRINTER
AR_SALES_HISTORY	Ar Detail Sales History ...	ARRH_1	P	PRINTER
AR_SALES_REP_REP...	Ar Sales Rep Sales Re...	ARSR	P	PRINTER
AR_SHIP_TO_ADDRES...	Ar Ship-to Addresses List	ARSA	P	PRINTER
AR_SUMM_HIST_COMP	Company Sales Trend ...	ARHS_1	P	PRINTER
AR_SUMM_HIST_CUST	Ar Customer Summary ...	ARHS_2	P	PRINTER

*Simply click to choose the report you wish to run.*

## OSAS GENERAL Report Writer Offers Choices and Flexibility With These Key Features

Select information from any combination of files. You'll have easy access to multiple files with a LINK feature. Link from order files to customer files to a salesperson's file, all within one report! Specify logical selection criteria along the way.

Easily create reports with the PROMPT mode or with the new graphical drag-and-drop designer. Even if you're a new user, you can quickly build your command with a simple, menu-driven session. Organize data files into specific groups to further simplify selections. Reports you define can be recalled, modified, or copied at anytime.

Output any report or selected data to delimited, ASCII, or WordPerfect formats for a smooth interface to other systems.

Power users can create reports quickly using the LIST mode. Others can use the assist function to pick and point for easy selection, and you'll have improved readability due to embedded white space and comments.

Get instant, online help any time with a function key.

Creating custom reports has never been easier. Design custom headers and footers to include data fields, break values, text, and calculations. Then paint them on the screen using the PROMPT mode, easily describe them in the LIST mode, or use the new graphical report designer on Windows workstations.

Select from the PROMPT, MENU, or COMMAND modes to create reports. The MENU mode runs interactively to prompt each of the basic

commands; the COMMAND mode allows you to get the maximum amount of power from a minimum of keystrokes.

Customize your menus and give all users access to general reports. Simply save commands to any OSAS menu, and for more flexibility you can define run time prompts for data selection criteria.

Print or view predefined OSAS data definitions in the data dictionaries by using the File, Field, and Dump commands. Add new definitions as you become more familiar with GENERAL Report Writer.

You'll appreciate the flexibility in system administration. Configuration maintenance lets you define users, devices, parameters, systems, terminals, and printer configurations.

You'll be assured of confidentiality; security levels are assigned to each user. Only users with appropriate clearance have access to information in each file, so you can be sure information won't fall into the wrong hands.

Accomplish "what if" analyses by using your actual data and your estimate of changes. Define complex expressions to derive data such as if ... then ... else logic, calls to external programs, and compound expressions.

Use the pre-defined reports (more than 100!) as is or as a model to build your own custom definitions.

### GENERAL Report Writer Reports

- File Definitions Listing
- Field Definitions Listing
- User Definition Listing
- Report Definitions Listing