

## LANDED COST

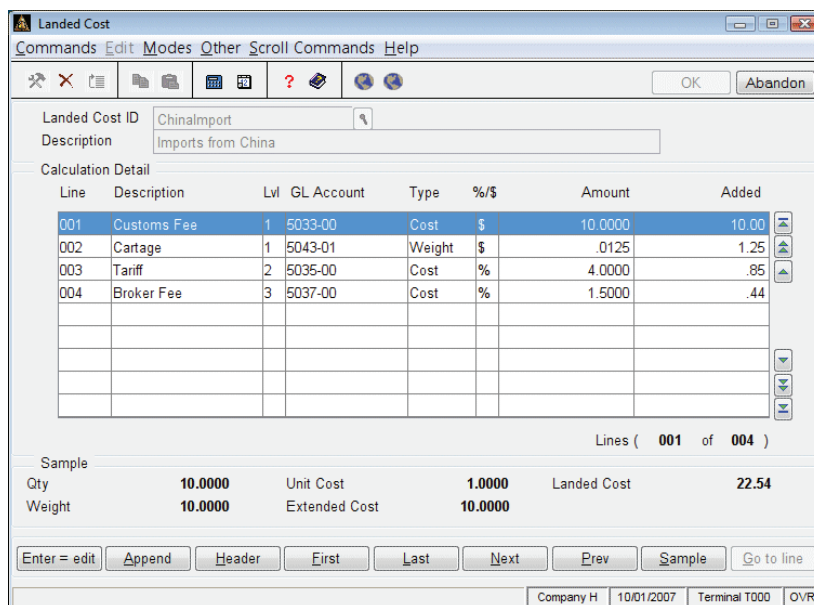
*Improve accountability for all inventory costs*

It's important to keep a watchful eye on the goods and services your company receives. OSAS Landed Cost for Purchase Order handles an important part of that process. This application allows you to distribute the indirect costs of shipping (including shipping costs, entry costs, duties, brokerage fees, and taxes) to inventory items.

Purchase Order with Landed Cost also gives you the power to take complete control of your entire purchase order processing system, from the moment you decide to buy through the time the purchase is fully received and invoiced. When you add Purchase Order to Accounts Payable, you can specify and confirm every aspect of orders you place with your vendors—every step of the way.

You detect shortages and incorrect invoices so that you only pay for the items you've received, and you pay for those items only once. You can specify, confirm, and track every detail of an order you place with a vendor. You can indicate how you would like your goods shipped. You can confirm when, how many, and how much. And most importantly, you can track your original order until it's completed.

You'll be able to return goods to vendors and change existing purchase orders. You can also enter multiple receipts of goods and invoices for each line item until the order is filled. With horizontal line entry, a single key stroke lets you revisit header fields and transaction totals. You can add, change, delete, and view line items.



The screenshot shows the 'Landed Cost' application window. At the top, there are menu options: 'Commands', 'Edit', 'Modes', 'Other', 'Scroll', 'Commands', and 'Help'. Below the menu is a toolbar with various icons and buttons for 'OK' and 'Abandon'. The main area contains a form with the following fields:

- Landed Cost ID: Chinalmport
- Description: Imports from China

Below the form is a table titled 'Calculation Detail' with the following columns: Line, Description, Lvl, GL Account, Type, %/\$, Amount, and Added. The table contains four rows of data:

| Line | Description | Lvl | GL Account | Type   | %/\$ | Amount  | Added |
|------|-------------|-----|------------|--------|------|---------|-------|
| 001  | Customs Fee | 1   | 5033-00    | Cost   | \$   | 10.0000 | 10.00 |
| 002  | Cartage     | 1   | 5043-01    | Weight | \$   | .0125   | 1.25  |
| 003  | Tariff      | 2   | 5035-00    | Cost   | %    | 4.0000  | .85   |
| 004  | Broker Fee  | 3   | 5037-00    | Cost   | %    | 1.5000  | .44   |

Below the table, it says 'Lines ( 001 of 004 )'. At the bottom of the window, there is a 'Sample' section with the following data:

|        |         |               |         |             |       |
|--------|---------|---------------|---------|-------------|-------|
| Qty    | 10.0000 | Unit Cost     | 1.0000  | Landed Cost | 22.54 |
| Weight | 10.0000 | Extended Cost | 10.0000 |             |       |

At the very bottom of the window, there are navigation buttons: 'Enter = edit', 'Append', 'Header', 'First', 'Last', 'Next', 'Prev', 'Sample', and 'Go to line'. The status bar at the bottom right shows 'Company H', '10/01/2007', 'Terminal T000', and 'OVR'.

*Use the Landed Cost function to create and edit Landed Cost definitions.*

## OSAS Landed Cost for Purchase Order Offers Choices and Flexibility With These Key Features

Assign shipping costs directly to inventory item values. You can assign costs in multiple levels, compounding if necessary. Costs can be calculated based on quantity, value, or weight.

Use transaction batching to enter, print and post large volumes of transactions—on your schedule. Assign a batch of transactions by day, month, user, group, etc.

Enter goods received into inventory immediately with the Receive Goods feature, which allows you to sell the goods right away, even before you're invoiced for them.

Enjoy easy online access to vendor information and comments as well as inventory item quantities, costs, and prices through information windows.

Make requisitions to Purchase Order from Inventory, Sales Order, and Accounts Receivable invoicing for non-stock, out-of-stock, or drop ship requirements. Use these requisitions to create open orders.

Specify a different ship-to date for each line item for each order, allowing you to choose when you want to receive each individual item. Define a single blanket order, scheduling shipments over a period of time.

When General Ledger is interfaced, post accrual entries for items that have been received but not invoiced.

Print purchase orders either on blank paper, which saves you the cost of pre-printed forms, or if you prefer, on pre-printed forms.

Get fast, easy online access to invoice and receipt-of-goods information with information windows.

Save time with quick-entry and defaults on headers, making transaction entry easy and efficient. You decide which fields are important.

View the total for an entire order, or view separate totals for each invoice applied against an order. Separate terms, payment, and discounts are kept for each invoice.

Automatically generate requisitions in Purchase Order based on reorder information from Inventory. The purchaser can then use the requisitions to generate open orders.

Track when shipments are due with the Scheduled Delivery Report. Plan for future shipments or expedite past-due orders.

Calculate required sales tax on each order. Up to five tax locations may be used, with tax on freight, miscellaneous, and tax on tax.

Estimate taxes accurately by using a tax class associated with each line item. Totals will have a tax class for freight, miscellaneous, and sales tax adjustment.

Easily check on the status of a vendor's PO. Search by vendor ID, purchase order number, receipt number, invoice number, or status. Drill-downs to line items, serial numbers, and lot numbers are included.

The time-saving Restartable Order Post function speeds recovery from hardware problems and power failures. You won't have to restore from a backup if there is a problem with the post.

You can use the drill-down features in General Ledger to simplify the process of linking GL transactions to the purchase line items, invoice totals, receipt accrual, and payment transactions that generated them. This powerful capability provides a complete audit trail for purchase and payment transactions.

You can produce purchase orders for your vendors using any of the traditional printed formats, or you can choose to deliver the forms via e-mail. You can choose the method of delivery for each vendor and form copy.

You can use this function to view historical receipt of goods transactions for purchase orders in one convenient place. You can view all receipts for a vendor or time period, or you can search for a specific receipt using a combination of filtering criteria.

### Landed Cost for Purchase Order Reports

- Open Order Report
- Receipt and Invoice Report
- Purchases Journal
- Returns Journal
- Scheduled Delivery Report
- Receipts and Invoices Report
- Accrual Verification Report
- Goods Not Received Report
- Daily Sales Tax Report

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